**Townley School and Pre-School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment**

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| **Job Title:** Teaching Assistant – Level 1A**Grade:** Level 1A**Hours: 25** |
| **Job Purpose:**Support the classroom teacher to facilitate the active participation of children in the academic and social activities of the school.  |
| **Principal Accountabilities:****1. Support for children*** Under the direction of the teacher, carry out pre-determined tasks to support pupil learning.
* Establish and maintain supportive relationships with individual pupils or small groups to ensure they understand and can achieve the tasks.
* Provide learning support as required for children with special needs, or where English is not their first language.
* Help with the care and support for pupils, including attending to their emotional and/or physical care needs, including medical needs.
* Support inclusion in the classroom, ensuring all pupils feel involved with tasks and activities.

**2. Support for the curriculum*** Under the direction of the teacher, support the school curriculum, including literacy and numeracy activities.
* Support the use of ICT in the curriculum

**3. Support for the teacher*** Provide information to help the class teacher plan appropriate work programmes.
* Help to prepare the learning environment for use.
* Undertake support activities for the teacher as required, e.g. photocopying, preparation of materials, mounting displays.
* Contribute to the management of pupil behaviour and take control of minor situations to allow the teacher to continue the lesson.
1. **Support for the school**
	* Develop and maintain effective working relationships with other staff.
	* Contribute to the maintenance of a safe and healthy environment.
	* Attend and actively participate in staff meetings.
	* Provide support for school events, e.g. school plays, events.
	* Provide Paediatric First Aid across the whole school.
	* Provide classroom cover as required across the school.
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