**Townley School and Pre-School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment**

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| **Job Title:** Teaching Assistant – Level 1A  **Grade:** Level 1A  **Hours: 25** |
| **Job Purpose:**  Support the classroom teacher to facilitate the active participation of children in the academic and social activities of the school. |
| **Principal Accountabilities:**  **1. Support for children**   * Under the direction of the teacher, carry out pre-determined tasks to support pupil learning. * Establish and maintain supportive relationships with individual pupils or small groups to ensure they understand and can achieve the tasks. * Provide learning support as required for children with special needs, or where English is not their first language. * Help with the care and support for pupils, including attending to their emotional and/or physical care needs, including medical needs. * Support inclusion in the classroom, ensuring all pupils feel involved with tasks and activities.   **2. Support for the curriculum**   * Under the direction of the teacher, support the school curriculum, including literacy and numeracy activities. * Support the use of ICT in the curriculum   **3. Support for the teacher**   * Provide information to help the class teacher plan appropriate work programmes. * Help to prepare the learning environment for use. * Undertake support activities for the teacher as required, e.g. photocopying, preparation of materials, mounting displays. * Contribute to the management of pupil behaviour and take control of minor situations to allow the teacher to continue the lesson.  1. **Support for the school**    * Develop and maintain effective working relationships with other staff.    * Contribute to the maintenance of a safe and healthy environment.    * Attend and actively participate in staff meetings.    * Provide support for school events, e.g. school plays, events.    * Provide Paediatric First Aid across the whole school.    * Provide classroom cover as required across the school. |