

Townley School and Pre-School Policies Rolling Programme

Our ref.	Title	Review cycle	Date of last review	Date of next review	Website	
1.	Acceptable use of IT	3	20/03/19	March 22		
2.	Accessibility Plan	3	18/09/19	Sept 22	✓	
3.	Admissions arrangements including Nursery	1	11/12/19	Dec 20	✓	
4.	Appraising Performance and dealing with capabilities including teachers	1	10/07/19	July 20		
5.	Attendance	1	30/01/19	Jan 20 - on Spring 2 Agenda	✓	
6.	Central record of recruitment and vetting checks,	Live				
7.	Charging and remissions	1	10/07/19	July 20	✓	
8.	Child protection policy and procedures (safeguarding and CP policy)	1	18/09/19	Sept 20	✓	
9.	Code of conduct for staff, governors and volunteers	1	18/09/19	Sept 20	✓	
10.	Complaints procedure statement	1	11/12/19	Dec 20	✓	
11.	Critical Incidents Plan	1	29/01/20	Jan 21		
12.	Data protection	1	29/01/20	Jan 21	✓	
13.	Drugs Education (substance use and misuse)	1	29/01/20	Jan 21	✓	
14.	Early Years Foundation Stage (EYFS) inc Key worker	1	10/07/19	July 20	✓	
15.	Equality information and objectives (public sector equality duty) statement for publication	4	11/12/19	Dec 23	✓	
16.	First Aid	1	18/09/19	Sept 20	✓	
17.	Freedom of information	3	20/03/19	March 22	✓	
18.	Effective Feedback Marking	3	22/05/19	May 22	✓	
19.	Governors allowances	1	11/12/19	Dec 20	✓	
20.	Health and safety	1	30/01/19	Jan 20 - on Spring 2 Agenda	✓	
21.	Home-school agreement document	1	30/01/19	Jan 20 - on Summer 1 Agenda	✓	
22.	Instrument of Governance	5/2/18				✓
23.	Intimate Care	1	18/09/19	Sept 20	✓	
24.	Discretionary Leave of Absence	3	29/01/20	Jan 23		
25.	Letting policy	1	29/01/20	Jan 21	✓	
26.	Lone Working Procedures	3	22/05/19	May 22		
27.	Minutes of and papers considered at, meetings of the governing body and its committees	Live				
28.	Missing children	1	22/05/19	May 20	✓	
29.	Non-collection of children Procedures	1	26/09/18	Sept 19 - on Spring 2 Agenda	✓	

30.	Physical Intervention including touch	1	18/09/19	Sept 20	✓
31.	Premises management documents	Live			
32.	Register of business interests of headteachers and governors	Live			
33.	Register of pupils' admission to school	Live			
34.	Register of pupils' attendance	Live			
35.	Pay - including teachers	1	18/09/19	Sept 20	
36.	Probation Procedures for support staff	3	18/09/19	Sept 20	
37.	Positive behaviour including anti-bullying	1	18/09/19	Sept 20	✓
38.	Safer Employment Policy	1	20/03/19	March 20	✓
39.	School information on a website	Live			
40.	SEND	1	29/01/20	Jan 21	✓
41.	Sex Relationship Education	1	10/07/19	July 20	✓
42.	Staff induction, include NQT	1	30/01/19	Jan 20 - on Spring 2 Agenda	
43.	Statement of procedures for dealing with allegations of abuse against staff	1	22/05/19	May 20	
44.	Supporting pupils with medical conditions, including those children who cannot attend due to these conditions	1	11/12/19	Dec 20	✓
45.	Use of mobile phones and cameras	1	11/12/19	Dec 20	✓
46.	Whistleblowing	1	18/09/19	Sept 20	✓
47.	Teaching and Learning Policy	3	22/05/19	May 22	✓
48.	British Values Statement	3	20/03/19	Mar 22	✓
49.	Staff Grievance Procedures	1	20/03/19	Mar 22	
50.	Staff Discipline Policy	1	10/07/19	July 22	
51.	Staff Sickness	1	29/01/20	Jan 21	
52.	Manual Handling Policy And Procedure	3	18/09/19	Sept 22	✓
53.	School Trips and Visits	1	10/07/19	July 20	✓
54.	Persistent Complaints Policy and Procedure	3	11/12/19	Dec 22	✓
55.	Site Security	3	22/05/19	May 22	
56.	PE	3	10/7/19	July 22	✓
57.	NQTs	1	11/12/19	Dec 20	
58.	Looked after Children	1	11/12/19	Dec 20	x
59.	Exclusions	1	11/12/19	Dec 20	x

Green fill are Non-Statutory policies