Appendix 1

Health and Safety Policy
COVID-19 school arrangements for

Townley School

Our Health and Safety Commitments, COVID-19 Secure

Despite these difficult and uncertain times Townley School continue to work to: take all reasonable steps to provide safe and healthy conditions for staff (including agency staff), pupils and others who may be affected by its activities and will take all necessary steps to ensure compliance with all relevant health and safety legislation.

We are committed to doing this in a way that protects the safety and security of everyone, our employees, pupils, contractors and members of the public (parents). Therefore, we will follow the Government's phased approach to implementing the recovery plan by:

- Employees continuing to work from home where they need to
- Only reopening the school in line with the legislation and Government guidance
- Only carrying out activities where we are certain this can be done safely, a risk assessment has been completed, signed off by the Local Authority and the control measures implemented
- Managing the risk of COVID-19 through 4 key mechanisms of infection control: physical distancing and limiting contact (Bubbles), environmental hygiene, personal hygiene and where appropriate Personal, Protective Equipment (PPE)
- making changes to our building environments to encourage social distancing
- considering how we can welcome visitors safely
- making changes to how we teach, placing pupils in to bubbles of no more than 15 to limit contact with others
- ensuring our buildings are well ventilated
- ensuring we have the facilities available to encourage excellent personal and respiratory hygiene (bins, tissues, hand sanitiser and wash hand basins)
- ensuring we maintain excellent environmental cleaning across our buildings
- encouraging everyone that uses our sites to maintain social distancing and personal hygiene through information, signage and visual cues
- where appropriate our employees wearing the PPE required to keep them and others safe

We will:

- Follow Government guidelines on infection control
- Take recognised industry guidance into account
- Consult with our recognised unions and engage with our Local Authority when planning to carry out other activities
- Ensure our employees and pupils are safe
- Consider the individual health needs and personal circumstances of our employees and pupils in our risk assessment processes
- Provide our employees with the information, instruction and training they need to carry out their roles for everyone's good and safety

Head **Chair of Governors**