

Townley School

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Headteacher: Mrs Maria Higgins

Townley School Standards Committee

Minutes

Wednesday 13 January 2016 @ 4.30pm

Present: James Hughes, Maria Higgins, John Garlick, Maggie Ford,
Sharon Barwick, Chrissy Birch.

Clerk: Karen Bird

- 1 **Apologies** - were received from Simon Freeland, Natalie Paine and Karen Jackson
- 2 **Minutes of last meetings:** The Standards Committee now incorporates the Curriculum and Pre-School Committees. The Curriculum minutes from the last minute were approved and signed. There were no Pre-school minutes available.
- 3 **Matters arising:** There were no matters arising.
- 4 **Election of Chair:** Due to the restructuring of the Committee, as explained above, it was proposed to elect James Hughes as Chair; the Governors present agreed this proposal unanimously.
- 5 **Update on SDP 2015/16:** Attached are the main points of the SDP updates, which MH further explained. Teaching Staff have embraced the changes understanding that some are due to National Curriculum changes or Ofsted requirements and not just down to a new head. The Head reported that she has had some positive feedback from parents in respect of the creative curriculum, where topics are planned into each subject.

It was also reported that pre-school numbers are up to their maximum of 26 with 2 on the waiting list and a further enquiry was received today. The school

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is now also at full capacity (85). There are also currently 3 pre-school staff vacancies, one due to a member of staff resigning and an increase in numbers.

- 6 **Feedback From LA Visits:** No visits have been carried out yet. The first visit is scheduled for January 28th when Christine Moss, Jeanette Redding and Anna Walker will be in school from 8:30 to 13:00. This visit will focus on pupil voice, joint lesson obs, literacy and maths subject leadership, inclusion; progress data and some book scrutiny, along with safeguarding. It has been requested that Governors be present from 11.30am.

The second visit of 3rd February 9:00 to 14:00, will be with Christine Moss, Jeanette Redding, and Jane Vass and they will be focusing on lesson obs of maths and literacy, governance, including PPG and book scrutiny; Headteacher induction). It has been requested that Governors be present from 2pm for feedback.

ACTION; JG to contact all Governors with the dates.

The Head stressed that this should be seen as a way of identifying where we are at so the LA can determine where support is needed.

Jane Vass is also going to come in to support early year's leadership to achieve good at the next Ofsted inspection. This is a service the school is paying for.

- 7 **Review of Tracker Data progress + Pupil Premium Children / Vulnerable Children:** Tracker is now up and running but only one lot of data has been added. This combined with the changes in curriculum means no comparisons can be made at this stage. By the next meeting data will be available for comparison.

The Head presented the Governors with the PPG for 2015/16 and explained the definitions of vulnerable and disadvantaged children, and an explanation as to how money has been allocated was given. A Governor raised the query about what the progress in reading, writing and maths was for the whole year group and not just the disadvantaged pupils accounted for on the PPG. As the plan of

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spending has only been in place since Nov/Dec a contingency amount was thought to be good practice.

- 8 Governor Monitoring:** JG has carried at one monitoring session and a report is available from the school office. MH requested that further Governor Monitoring be carried out after the LA visits to alleviate some pressure on teaching staff. JG reported that there is a proforma form for visits available, but it is not compulsory, but may prove helpful as a guide.
- 9 Policies for Review:** Behaviour and Anti-bullying Policy has now been combined. Governors were asked to review the policy. MH explained the new restorative approach and that all staff have been trained and so far response is good. JG suggested a few examples be included in the policy of what happens between the wrongdoer not being prepared to follow the guidelines and exclusion.

The Governors were asked to approve a leaflet to go out to the parents explaining this approach. This will now be distributed on Friday 15 January 2016.

- 10. Agenda and date of next meeting:** The next meeting will be on Wednesday 13 April 2016 at 4.30pm. Items for the agenda were agreed as LA Reviews and Tracker Data progress.

Meeting closed at 5.45pm